

MT. SHERMAN WATER ASSOCIATION

BOARD OF DIRECTOR'S MEETING

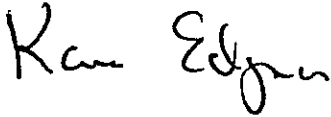
MONDAY DECEMBER 15TH 2014

5:30 P.M.

Dear Directors:

Enclosed please find the board minutes, director's report and financial information for November 2014. If you have questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association



Printed Saturday, November 29, 2014 @ 5:15

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,208,534	100.0%
Water Sold to Customers	1,134,740	93.9%
Utility Use (fire, flushing)	0	0.0%
Water Lost	73,794	6.1%
Average Use Per Account	3,708	
Accounts Using Water	306	

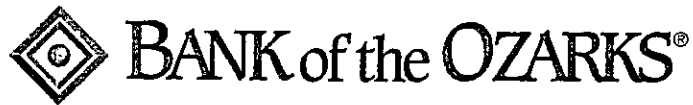
SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	10,112.26	0.00	0.00	99.00	655.00	0.00	792.77
Count	337	0	0	330	262	0	332
Average	30.01	0.00	0.00	0.30	2.50	0.00	2.39

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on November 2014 Bills	11,144.35	332
Credit Balances	-1,248.73	25
Debit Balances	12,393.08	307
Payments	-10,439.07	279
Adjustments	-70.28	6
Balance after Payments and Adj	635.00	44
Current	41.51	32
30 to 60 Days Old	439.69	7
60 to 90 Days Old	105.18	3
Over 90 Days Old	48.62	2
Penalty Charges	251.38	48
Charges for Services	11,659.03	337
Balance Due	12,545.41	

Check #	Amount	Payee	Service
4929	\$4102.96	Ozark Mt. Regional	Water Service
4930	125.00	Jeffrey Malm	legal fees
4931	756.00	D F & A	sales tax
4932	5000.00	An Staff Bank	transfer to Savngs
4933	981.50	Karen Edgmon	contract labor
4934	75.00	Karen Edgmon	rent
4935	56.49	Odie Watts	reimburse
4936	200.00	Leslie Daniels	contract labor
4937	175.00	Leslie Daniels	maintenance
4938	1100.00	Ivan Reynolds	contract labor
4939	75.00	Ivan Reynolds	maintenance
4940	75.00	Jerry Mathis	meter refund

ydp4f
00401

OZ 02 RETURN SERVICE REQUESTED
 MT SHERMAN WATER ASSOCIATION
 GENERAL ACCOUNT
 P O BOX 356
 JASPER AR 72641

Statement Date: 11/28/14

Account Number: 0000048454



18

*** CHECKING *** INTEREST STATE AND PS CHECKING

ACCOUNT NUMBER 0000048454

PREVIOUS STATEMENT BALANCE AS OF 10/31/14	18,448.40
PLUS 7 DEPOSITS AND OTHER CREDITS	10,692.92
LESS 17 CHECKS AND OTHER DEBITS	12,963.07
CURRENT STATEMENT BALANCE AS OF 11/28/14	16,178.25
NUMBER OF DAYS IN THIS STATEMENT PERIOD 28	

*** CHECK TRANSACTIONS ***

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
4929	11/04	4,102.96	4935	11/12	56.49
4930	11/05	125.00	4936	11/26	200.00
4931	11/14	756.00	4937	11/26	175.00
4932	11/10	5,000.00	4938	11/24	1,100.00
4933	11/07	981.50	4939	11/24	75.00
4934	11/07	75.00	4940	11/25	75.00

*** CHECKING ACCOUNT TRANSACTIONS ***

DATE	DESCRIPTION	DEBITS	CREDITS
11/07	DEPOSIT		500.00
11/07	DEPOSIT		1,953.31
11/12	DEPOSIT		1,795.02
11/17	DEPOSIT		420.82
11/19	DEPOSIT		1,621.64
11/25	DEPOSIT		4,401.59
11/25	RITTER COMM RITTER PMT XXXXX903-0	35.10	
11/25	RITTER COMM RITTER PMT XXXXX359-2	43.02	
11/26	CARROLL ELEC-CEC CASH TRANS 0191442	16.06	
11/26	CARROLL ELEC-CEC CASH TRANS 0034494	43.87	
11/26	CARROLL ELEC-CEC CASH TRANS 0034495	103.07	
11/28	INTEREST		0.54

	TOTAL FOR THIS PERIOD	TOTAL YEAR-TO-DATE
TOTAL OVERDRAFT FEES	0.00	0.00
TOTAL RETURNED ITEM FEES	0.00	0.00

NOTE: See Reverse Side For Important Information

MT SHERMAN WATER ASSOCIATION
 GENERAL ACCOUNT
 P O BOX 356
 JASPER AR 72641

Statement Date: 11/28/14
 Account Number: 0000048454

*** BALANCE BY DATE ***

DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT
11/04	14,345.44	11/10	10,617.25	11/17	12,020.60	11/25	16,715.71
11/05	14,220.44	11/12	12,355.78	11/19	13,642.24	11/26	16,177.71
11/07	15,617.25	11/14	11,599.78	11/24	12,467.24	11/28	16,178.25

PAYER FEDERAL ID NUMBER 71-0130170
 INTEREST PAID YEAR TO DATE 11.90

*** INTEREST EARNED THIS STATEMENT PERIOD ***

INTEREST EARNED 0.54
 ANNUAL PERCENTAGE YIELD EARNED 0.05%

Scribe:	Odie J. Watts	
Date:	November 10, 2014	Time: 5:24 PM – 6:32 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Key	Board Meeting Attendees:
	No customers or visitors attended this meeting.

Minutes and Business Discussions:

Agenda	
1. Call to Order	Meeting was called to order at 5:24 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the October 20, 2014 meeting were reviewed and approved. Motion to approve the minutes was made by Betty Stivers with 2 nd by Ben Szabrowicz with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the financial and director's reports: - No significant expenditures. - The water loss rate was recorded at 17.9%. - As of October 20, 2014 the following is a breakdown of the total financial assets currently on deposit: - Treasury Bonds - \$32,577.60 - CD's - \$102,742.75 - Money Market - \$32,709.00 - Checking - \$18,448.40 TOTAL - \$186,477.75 - Received a return receipt from the lawyers for Mr. Butler indicating they have received the letter we wrote to them telling them the MSWA Board has decided to take no action in the case of Williams vs. Butler involving the easement conflict. Motion to approve the financial and director's reports – Betty Stivers, 2nd by Ron Ferguson with no Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operators Report: - Replaced a 4" valve at the Shiloh Tank tee and added an observation meter to the west of that tee. - Added an observation meter on the 2" line on Shiloh across from Tim Knapp. - Changed the Keith Dopson meter due to age and foggy glass. - Put in a meter for Wendy Spencer at the old Boyd Spencer property. - Installed a new installation for Sam Villines for animal operation. - Collected water deposit for Coy Brasel rental trailer. - In the process of checking everything for winterization.

Agenda	
	Motion to approve the Water Operator's report – by Ben Szabrowicz, 2 nd by Betty Stivers with no Abstentions.
5. Old Business	▪ Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. As of January 13, 2014 there are approximately 17 more observation meters to install. Until completed this action item will remain in IN WORK Status. No change in status as of March 10, 2014. As of April 14 plans are to install three more meters in the Low Gap area where leaks are suspected. As of 5/12/14 there are 11 more observation meters to be installed. No meters were installed and no status change recorded for this reporting period. As of 7/14/14 no new meters have been installed, still 8 more to be installed. No change in status as of 8/11/14. See New Business for update. As of October 20, 2014 an additional 4 meters were installed leaving 7 more meters remaining to be installed. As of November 10, 2014 there are 8 move meters to install according to the final plan. ▪ Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. As of January 13, 2014 there are approximately 2 more older meters to replace. Until this action item is completed it will remain in IN WORK status. No change in status as of 2/10/14. No change in status as of 3/10/14. As of April 14 there are nine more meters which are planned to be replaced. As of 5/12/14 older meters are being replaced and there may soon be a need to purchase more. No change in status as of 6/9/14. As of 7/14/14 6 more meters need to be installed to close this item. No change in status as of 8/11/14. As of October 20, 2014 Ivan has received 12 new meters and will continue with the project to replace these older meters in the coming weeks. As of November 10, 2014, 2 additional meters were installed/replaced and the project will continue based on usage history. Ivan indicated he would replace meters with over 1,000,000 recorded gallons on the counter. ▪ Action Item 79: Item assigned to Ivan Reynolds to contact Hillard Kilgore to determine if he would consider giving an easement to the MSWA to lay a water line through his proper so the line can be used to tap into a larger supply line which would resolve the problems being encountered by Mr. Patton. This action item is PENDING. No change in status as of 11/11/13. No change in status as of 12/16/13. No change in status as of 1/13/14. No change in status as of 2/10/14. No change in status as of 3/10/14. No change in status as of 4/14/14. No change in status as of 5/12/14. No change in status as of 6/9/14. No change in status as of 7/14/14. No change in status as of 8/1/14. No change in status as of 9/15/14. No change in status as of October 20, 2014. No change in status as of November 10, 2014. ▪ Action Item 87: Item is assigned to Odie Watts and Ivan Reynolds to write a letter to ESI that will support the need for the project to replace the 3" line with a 6" line to handle the anticipate growth of the MSWA in the area west of the Low Gap community. As of 7/14/14 this item is OPEN. As of 8/11/14 this item is remains OPEN. As of 9/15/14 the item will remain OPEN until a final decision is made to proceed with the overall project. As of October 20, 2014 this item has been placed on HOLD until the decision is made to proceed with the project. Item is still on HOLD as of 11/10/14. ▪ Action Item 90: Item is assigned to Ivan Reynolds to meet with property owners to discuss impact of new 20 ft. easement requirement for the potential overlay project. As of 9/15/14 the item will remain OPEN pending a final decision to further pursue the project. As of October 20, 2014 this item is placed on HOLD until the final decision is made to proceed with the project. Item is still on HOLD as of November 10, 2014. ▪ Action Item 94: Item is assigned to Odie Watts to contact the pump manufacturer to determine what they recommend as far as running the pumps which have set idle for over the past year. These pumps are no longer in operation since the MSWA now

Agenda	
	buys water from the OMPPWA. Action Item 95: Item is assigned to Ivan Reynolds to purchase one of the stainless steel meters and evaluate it as a replacement for those meters currently being purchased. If these stainless steel meters meet all the requirements the cost savings to the MSWA would be substantial since these meters are some \$23.00 less expensive per unit.
6. New Business	- Barry Shechtman reported the new liability insurance is now in effect for the next year with a total liability coverage of \$1,000,000 for the MSWA Board. - Barry Shechtman reported he had been in contact with Peter Destefeno, an attorney from Harrison, concerning his willingness to act as the legal point of contact for the MSWA. This conversation did not commit the Board to a retainer fee. - Water operator was ask what happens to the old meters that are pulled from customer locations and replaced with new ones. Water operator indicated the meters are not rebuilt and can never be re-installed because of their lead content. He indicated he disposes of the meters and any payment he receives for the scrap value is considered his compensation for gas he uses to replace those meters. No response from the Board indicated approval of this practice since it has always been done that way with no objections. - Odie Watts asked water operator if the pumps should be run periodically since they are no longer needed to be operational all the time since the MSWA now buys water supplied to the system from the OMRPWA. The water operator indicated he was not aware of any requirement to exercise the pumps. Odie Watts indicated he would call the pump manufacturer to determine if they had any recommendations (ACTION ITEM). - Odie Watts asked for Board's approval to remove Koby Lee from the list of Board members since she now lives in Harrison and has not been attending the Board meetings for several months. The Board gave their unanimous approval. - The Board authorized the water operator to purchase a new type of stainless steel water meter to evaluate since it is less expensive than the meters currently being purchased. If acceptable this may result in a substantial cost savings (ACTION ITEM).
7. Adjournment	Meeting adjourned at 6:32 P.M.
8. Next Meetings	NOTE MEETING START TIME: The next regularly scheduled meeting will be on December 8, 2014 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 7, one inch observation meters to tighten up leak detection within the system. Install at least 2 meters per month and make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	IN WORK
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI79	10/14/13	Talk to Hillard Kilgore to determine the possibility of pursuing an easement to the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	PENDING

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 87	7/14/14	Write a letter to the ESI grant person justifying a request for grant and/or matching fund request to fund the project to replace the 3" line with a 6" line to enhance and support expansion of the MSHA system.	Odie Watts and Ivan Reynolds	8/11/14	HOLD
AI90	8/11/14	Meet with each property owner and review the impact of a new 20 ft. easement requirement for the installation of a potential over lay project to replace the existing 3" line with a 6" line in the Low Gap area.	Ivan Reynolds	9/8/14	HOLD
AI94	11/10/14	Contact pump manufacturer and determine their recommendation for exercising the well pump after it has been inactive for a over a year.	Odie Watts	12/8/14	OPEN
AI95	11/10/14	Purchase one of new stainless steel water meters to evaluate in lieu of the meters now being purchased from our current vendor.	Ivan Reynolds	12/8/14	OPEN

Mt Sherman water Association Board Meeting

Water Operators Report November 10 , 2014

By Ivan Reynolds

Replaced a four inch valve at the Shiloh Tank Tee and added

An observation meter to the west of the Tee.

Added an observation meter on the two inch line on Shiloh

Across from Tim Knapp.

Changed the Keith Dopson meter due to age and foggy glass.

Changed the meter at Wayne Carrs due to age and foggy glass.

Put in a meter for Wendy Spencer at the old Boyd Spencer

Property.

Installed a new installation for Samuel Villines for animal operation.

Collected water deposit for Coy Brasel rental trailer.

Checking everything for winterization.